



Milborne Ladybirds Playgroup

LOST CHILD PROCEDURE

Although every precaution is taken to ensure that no child leaves the setting or strays unnoticed on an outing the following procedure will be put into place if this occurs.

- All adults and children will be called together by sounding of the whistle.
- A headcount will be taken
- Remaining children will be kept together safely with a suitable number of adults.
- There will be a search of the immediate area calling the child and asking passing adults if they have seen a child.
- If there is no success at locating the child the police will be called and the parents contacted.

Reviewing the Policy

The Lost Child Procedure will be kept under review and will be reviewed annually
This policy was reviewed and agreed at a meeting of the Management Committee held on 25 August 2020

Signed
..... Chairperson