



Milborne Ladybirds Playgroup

ADMISSIONS POLICY

Ladybirds intend to be accessible to all children and parents from all sections of the community. In order to accomplish this, the Preschool will:

- Ensure that the existence of the Preschool is widely known in the local community. We will place notices advertising the Preschool in places where all sections of the community can see them, in more than one language if appropriate.
- Compile our waiting list with due consideration to the catchment area and sibling attendance.
- Compile a waiting list for Woodland sessions which takes into account minimum age of 3 years and staff ratio of at least 1:4
- Consider special needs when arranging the list in order of date of birth and always consider the age mix of the group.
- Have regard to the differing family needs and individual children's requirements when allocating places.
- Keep a place vacant if this is financially viable, in order to accommodate emergency admissions. In accordance with Dorset Council funding rules.
- Try and provide additional play sessions, if viable, and if waiting lists dictate.
- Describe the Preschool and its practices in terms which make it clear, that it welcomes both fathers and mothers, other relations and carers, including childminders, and people from all cultural, ethnic, religious and social groups, with and without disabilities.
- Monitor the gender and ethnic background of children joining the group to ensure that no accidental discrimination is taking place.
- Ladybirds requires all children to be immunised in line with current NHS guidelines in order to protect other children attending the preschool. Consideration will be taken in admitting a child who has not been immunised for genuine health reasons.
- Parents will be required to provide the child's Red Book before the child starts at the preschool



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Reviewing the Policy

The Admissions Policy will be kept under review and will be reviewed annually

This policy was reviewed and agreed at a meeting of the Management Committee held on 25 August 2020

Signed  Chairperson