



## Trustee Board Meeting

**To be held:** at 7.30pm Wednesday 16<sup>th</sup> February 2022 (on conclusion of AGM)  
by Zoom conference call: <https://us02web.zoom.us/j/5274156833>

### *Trustees*

Kelly Gale  
David French  
Elizabeth Humphry  
Paul Tasker

### *Office holders*

Liz Dyer (Leader/Manager)  
Jess Elphinstone Davis (Administrator)

## Agenda

1. Minutes & matters arising from last meeting (held on 8 December 2021) Paul
2. Approvals required - none
3. Finances Paul
  - 3.1. Performance to date 2021-22 (Autumn Term)
  - 3.2. Fee increase for Easter 2022
4. Operations Liz
  - 4.1. Staff
5. Setting / relocation Paul
6. Fundraising and parent engagement Kelly / Jess
7. Any other business
8. Date of next meeting – proposed as follows (Wednesdays, once / term):  
2022: 15 Jun, 12 Oct  
2023: 14 Feb

### **Attachments** (read-aheads – attached unless otherwise stated)

- Item 1 – Minutes and actions from last meeting (to follow)
- Item 3.1 – Autumn Term financial statement (to follow)
- Item 3.1 – January 22 role data (to follow)
- Item 5 – Notes of meeting with First School
- Item 5 – Update regarding DCC contact

**From:** David French davidjfrench56@gmail.com  
**Subject:** Pre School development notes of Jan 25th meeting  
**Date:** 26 January 2022 at 13:17  
**To:** Paul Tasker p.h.tasker@gmail.com, Caleb Brown cbrown@milborne.dorset.sch.uk, Sharon Staddon sharon@milborne.dorset.sch.uk

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## **NOTES OF MEETING HELD ON 25th JANUARY AT 7pm via ZOOM**

Present:

Caleb Brown (CB) - Chair of Governors, First School  
Sharon Staddon (SS) - Head Teacher, First School  
Paul Tasker (PT) - Chair of Trustees, Ladybirds pre-School  
David French (DF) - Trustee Ladybirds pre-School, Governor First School

The purpose of the meeting was to discuss and agree a way forward to secure a pre-School in Milborne St Andrew if planning permission is granted to Braken Homes.

### **Background**

It is understood, via the Milborne St. Andrew Parish Council, that Braken Homes will soon be granted outline planning permission to build 50 homes on the Camelco site. Provision for a new pre-School is included within the Braken scheme. The specification for a pre-School on the Camelco site has not been agreed with the pre-School, information available indicates it maybe too small.

It was agreed that the favoured option is to have a pre-School on the First School site. A high quality pre-School and a high quality First School.

### **1. Engage with Braken Homes**

PT to arrange meeting with Braken Homes to gain further information on their specification for a pre- School, willingness to provide funds for a pre-School at the First School and their timings. DF to attend with PT.

### **2. Wessex MAT / GTAT support for pre-School on First School Site**

Need to establish whether or not Wessex Academy Trust support the proposal of a pre-School at the First School. DF to contact Mike Foley.

### **3. Milborne St. Andrew Parish Council Parish Plan**

PT to draft a response to the updated Parish Plan.

### **4. Opportunity to re-locate the pre-School onto the First School site ASAP**

Temporary buildings or use of spare classrooms maybe an option. However, practical considerations may be a barrier. Further understanding of issue is required. SS to provide PT with a contact at County to gain guidance.

Best wishes,  
David

Sent from my iPad

**From:** Sharon Staddon sharon@milborne.dorset.sch.uk  
**Subject:** Re: Contact  
**Date:** 26 January 2022 at 18:30  
**To:** Paul Tasker p.h.tasker@gmail.com  
**Cc:** David French davidjfrench56@gmail.com



Dear Paul,

I had a really useful conversation with Sue Wilson. I need to speak to others first but she works closely with Louise (preschool link) so is already very up to speed with the current situation.

Interestingly, the toilet issue isn't insurmountable at all, and certainly wouldn't rule things out. She was clear Dorset isn't in a position to support a building on the school grounds, but I gather would if the preschool was closed. They would, however, support policies, Ofsted registration, procedures, lease agreements etc. In her opinion a temporary building isn't a cheaper option as costs of even craning in a prefab are huge.

She has given me some further names and contacts. I will gather a bit more information and then get back to you.

Very promising though.

On Wed, 26 Jan 2022 at 16:29, Paul Tasker <p.h.tasker@gmail.com> wrote:

Hi Sharon, thanks for this and letting me know.

Best wishes  
Paul

Sent from my iPad

> On 26 Jan 2022, at 14:24, Sharon Staddon <sharon@milborne.dorset.sch.uk> wrote:

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> Dear Paul,

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> I have emailed Sheila O'Donnell as discussed, but an automatic message has come back informing me that she is away from the office. I'm not sure how this will be for but suspect that she has moved onto other aspects of Education.

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> I have reached out to a colleague of hers, who is definitely working in another area of Dorset, but who has pointed me in the right direction, and given me two names.

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> I am trying to contact one or both of them and will be in touch once I have details.

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